

## Statement of Deficiencies

### 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

**Finding:**

713.A Based on record review: The Provider lacked documentation of a current annual inspection and approval from City Fire.

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### 1509-A.5: Complaint Policy

Not Met

1509-A.5: Complaint Policy

Parents shall be advised of the licensing authority of the Licensing Division along with the current telephone number and email address. <b>Parents shall also be advised</b> that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

**Finding:**

1509-A.5 Based on record review:

Policy did not include Licensing' s email address. CORRECTED

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### 1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

**Finding:**

1901-C Based on record review:

The provider's end of day check did not include the date, time of visual check, signature of the staff conducting the visual check for the following days:6/18/18 and 6/19/18.

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### 1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

**Finding:**

1901-Q Based on observations: The Provider did not post 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. CORRECTED

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